



VIXIA | Service Completion & Quality Report

Client Name: _____

Date: _____

Supervisor/Staff: _____

RESIDENTIAL

AREA	SPECIFIC TASK	STD.	DEEP	NOTES
Kitchen	Countertops & backsplashes sanitized			
	Sink scrubbed, disinfected & chrome polished			
	Exterior of vent hood & stovetop degreased			
	Microwave: Interior deep-clean & turntable			
	Major Appliances (Exterior): [] Fridge [] Oven [] Dishwasher			
	Interior of: [] Oven [] Refrigerator [] Dishwasher	N/A		
Bathrooms	Toilet disinfected: [] Bowl [] Base [] Behind unit			
	Shower/Tub soap scum & mineral removal			
	Mirrors & medicine cabinets streak-free			
	Grout detailing & faucet descaling	N/A		
Dusting	Flat surfaces: [] Tables [] Shelving [] Decor			
	Hand-wiped baseboards & door frames	N/A		
	High-reach vents & ceiling fans	N/A		
Floors	Vacuuming of all rugs & carpet edges			
	Hard floors swept & technically damp-mopped			
Windows & Glass	Internal Windows: Glass, tracks, and sills			
	External Windows: Glass and screens			
	Total Window Count: [] 1st Floor: [] 2nd Floor: []			

ADDITIONAL NOTES & OBSERVATIONS:

PROPERTY STATUS: Excellent [] · Pre-existing Damage Noted [] · Follow-up Required []

SIGN-OFF & SATISFACTION GUARANTEE:

By signing below, the client acknowledges the tasks above were completed to the VIXIA "Sanctuary Standard."

VIXIA Supervisor Signature	Client Signature
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VIXIA Guarantee: If any detail is not perfect, notify us within 24 hours. We will return to correct it by the next business day at no additional cost.

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