



VIXIA | Service Completion & Quality Report

Client Name: _____

Date: _____

Supervisor/Staff: _____

POST-CONSTRUCTION CLEANING

JOB SITE DETAIL	SPECIFIC TASK	DONE	NOTES
Dust Control	Drywall dust removed from walls & ceilings		
	Light fixtures & fans cleared of construction debris		
	HVAC vents & registers vacuumed/wiped		
Finishing	Stickers/plastic removed from [] Windows [] Appliances		
	Paint/caulk residue removed from [] Floors [] Trim		
	Sliding door & window tracks deep-vacuumed		
Windows & Glass	Internal Windows: Glass, tracks, and sills		
	External Windows: Glass and screens		
	Total Window Count: [] 1st Floor: [] 2nd Floor: []		

ADDITIONAL NOTES & OBSERVATIONS:

PROPERTY STATUS: Excellent [] · Pre-existing Damage Noted [] · Follow-up Required []

SIGN-OFF & SATISFACTION GUARANTEE:

By signing below, the client acknowledges the tasks above were completed to the VIXIA "Sanctuary Standard."

VIXIA Supervisor Signature	Client Signature
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VIXIA Guarantee: If any detail is not perfect, notify us within 24 hours. We will return to correct it by the next business day at no additional cost.

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